

Minutes approved Feb. 12, 2014

Town Meeting Coordinating Committee
Minutes for Wednesday, January 22, 2013, 2:30 – 3:30 pm
Town Hall, First Floor Meeting Room

Present: Mary Streeter, Alan Powell, Nonny Burack, Melissa Perot, TracyLee Boutilier, Patricia Holland. Absent: Peggy Roberts.

In Peggy's absence, Mary called the meeting to order at 2:35.

1. Scheduling Events for Town Meeting

Town Meeting will start Monday, April 28, 2014. The previous week is a vacation week for schools so that the precinct meetings normally held at schools will need new locations. We tentatively set the schedule for pre-TM events as follows:

- **Precinct Meetings:** We settled on dates for four such meetings, if the meeting places are available: Precs. 1, 2, and 3 at the Lutheran Church, Thursday, April 24th, 7 PM; Precs. 4 and 10, Saturday, April 26th, Police Station; Precs. 7 and 8, Wednesday April 23, possibly at Munson Hall. Dates for Precs. 5, 6 and 9 will need to be set.
- **Bus tour:** Sunday, April 27th, 1:45 PM.
- **Orientation:** The meeting to orient new TM members will take place at 6 PM at the Middle School just before the first session of Town Meeting, April 28th.

2. Running for Town Meeting

- **Postcards for TM members whose terms are expiring:** Peggy had already sent a letter to the *Bulletin* explaining the nomination process and its due date of Feb. 4th in the Town Clerk's office by 5 PM. Nonny has mailed out postcards reminding the members whose terms will expire this year that same deadline. Mary has sent out the same notice on the TMCC listserv.
- **Publicizing the Feb. 4, 2014 deadline:** At Mary's suggestion, Alan agreed to design an 8x11" poster urging people to run for TM. He will include the date to get the nomination paper in, explain that TM makes the budget decisions on amounts affecting schools, roads, libraries, housing, and recreation, and point out that the town will reimburse dependent care expenses. Nonny agreed to put up the posters. We also discussed getting the information into the email notices from public schools and the library. Melissa will get the email addresses for the school parent email newsletters.

3. Survey Subcommittee on how TM members educate themselves: Melissa and Nonny will draft a survey form to be possibly included with the first TM packet, which goes out April 1st.

4. **TM Mailbox, Website, and Listserv:** We discussed two messages received in the mailbox and concluded neither required a response. For the TMCC website and listserv, Peggy would like to include a description of how to write in candidates on the ballot. We also discussed asking candidates for TM to provide their addresses and phone numbers for our use and the LWV information sheet by filling out a short form at the Town Clerk's front counter and putting it in a box there.
5. **Minutes of December 11:** We approved the minutes as amended.
6. **Topics the Chair Did Not Reasonably Anticipate 48 Hours Before the Meeting:** Pat noted presentations recently given or planned by the League of Women Voters that pertain to TM and asked whether we might have advance notice of such events. Peggy could do that, and Melissa who is a member of LWV could also do that. We also set dates and rooms for our next four meetings, all on Wednesdays:
Feb. 5, First Floor Meeting Room 1-2:30
Feb. 19, Town Room, 1:30-3:30
March 12, Town Room, 2-4
March 26, First Floor Meeting Room, 1:30-3-30

The meeting adjourned at 4:08 PM.

Submitted by Patricia Holland, Clerk.

Documents Distributed:

Agenda